

Town of Old Lyme

REPORT OF MEETING

Date: February 13, 2019

Time: 3:00pm

Place: Old Lyme Town Hall, 52 Lyme St.

Subject: Restroom Reconstruction at Hains Park

Attendees: Committee Members

<u>Name</u>	<u>Organization</u>	<u>Phone #</u>	<u>Email Address</u>
Rick Caulkins	Rick Caulkins Builder	860-434-9950	rcaulkins@aol.com
Skip Sibley		860-652-5653	skipsibley@yahoo.com
Don Bugbee	Town of Old Lyme	860-434-1605	dbugbee@oldlyme-ct.gov
Mark Wayland	Town of Old Lyme	860 434-1605	kwayland@oldlyme-ct.gov
Bonnie Reemsnyder	Town of Old Lyme	860-434-1605	breemsnyder@oldlyme-ct.gov
Philip Parcak	Town of Old Lyme	860-434-1605	pparcak@oldlyme.ct.gov

Transactions and Determinations:

1. The meeting was called to order at 3:00PM
2. The committee was informed the at a Town of Old Lyme Zoning Board of Appeals meeting on January 15,2019 the a variance was granted under Section 8.9.7 of the Old Lyme Zoning Regulations to construct new restroom facilities within the existing C-30 60 foot setback to facilitate access for users at Rogers Lake.
3. A letter from the Parks and Recreation Committee indicating their support was also read
4. The Committee would move forward and verify the location of the septic fields .This verification may allow for the new facility to move closer to the parking lot away from the basketball court. Further, the Committee will contact the original engineering firm to complete the required As-Built for this site and include the revised building location once this is accomplished.
5. Once the above is accomplished the As-Built Site Plan will be submitted to Zoning and approved as a minor change to an approved Site Plan.
6. The committee also discussed installing a fence at the end of the court to limit basketballs going into the parking lot
7. Preliminary design sketches were reviewed and approved.

8. A motion was made to move forward with contacting construction professionals to obtain plans and cost estimates for this project. This motion was approved unanimously. ACTION: Bonnie
9. Potential construction designers were submitted and will be contacted. ACTION: Phil
10. December meeting minutes were accepted and approved
11. No date was set for the next meeting. Members will be contacted when appropriate

The writer believes that the above Transactions and Determinations accurately reflect what was discussed at this meeting. Should any attendee have any Corrections, Comments, or Concerns please notify the writer via email prior to the next meeting for inclusion.

Philip E. Parcak Date

Action Items: